



## F-1 CURRICULAR PRACTICAL TRAINING (CPT) APPLICATION

### Instructions:

1. The following application is required of all F-1 (international) students engaging in an internship for credit as part of their academic program. This form—and accompanying employment letter—will grant the student Curricular Practical Training (CPT) authorization in their I-20. CPT authorization is required by any international student participating in an academic internship, regardless of whether the internship is paid or unpaid. Failure to apply for CPT authorization prior to the start of an internship can result in loss of visa status.
2. The student is to complete Part 1, have their supervising faculty member (or PMM staff member) complete Part 2, and bring the original application letter--along with their original employment letter--to the Director of International Student Services in order to receive their CPT I-20.
3. **The CPT application must be completed and submitted before the student can begin to work/intern.**

### Part 1: To be completed by the STUDENT:

Last Name (Family Name)	First Name(s) (Given Name)	Middle Name
Degree Program	Wesley ID Number	
Phone Number	Email Address	
Course Number Registered for (i.e. MM 311, MM 313)	Semester (i.e. Fall, Spring, Summer)	Year
Internship Start Date (Month/Day/Year)	Internship End Date (Month/Day/Year)	
Name of Employer	Name of Supervisor	Supervisor Phone Number

1. Have you completed one academic year of study at Wesley?  Yes  No
  2. Are you registered full-time?  Yes  No
  3. What is your current GPA? \_\_\_\_\_
  4. Are you applying for CPT through a Directed Study (551) course?  Yes  No
- If YES, do you have elective credits available (request a Program Audit from the registrar's office if you are not sure)?  Yes  No

### Part 2: To be completed by the supervising FACULTY or PMM STAFF (for PMM courses only).

Faculty/Staff Name	Faculty/Staff Title	Phone Ext.
1. Is this internship <i>required</i> by the student's program? <input type="checkbox"/> Yes <input type="checkbox"/> No		
2. Is this student receiving academic credit for this internship? <input type="checkbox"/> Yes <input type="checkbox"/> No		
3. In what way will this employment/internship serve as an integral part of the student's academic program?		

Signature

Date