



**CATERING TEAM**

<b>JOB TITLE:</b>	Catering Assistant	<b>JOB CATEGORY:</b>	Food Services
<b>Department/Group:</b>	Catering	<b>Location:</b>	21164 Steptoe Hill Rd. Middleburg, VA, 20117
<b>Level/Salary range:</b>	Minimum Wage/or Based on Experience	<b>Position type:</b>	P/T 30 hrs per week
<b>HR contact:</b>	Catering Manager	<b>Date posted:</b>	9/26/2024
<b>Will train applicant:</b>	Yes	<b>Posting expires:</b>	N/A

**APPLICATIONS ACCEPTED BY:**

**Fax or Email:** catering@camphighroad.org

**Subject line:** Catering Assistant

**JOB DESCRIPTION**

**Role and Responsibilities**

“Assist with

1. Snow Removal
2. Food Services / catering
3. Cleanliness of Food Service Facilities
4. Safe Serve
5. Facility Turn Around / Cleaning
6. Guest Greeting
7. Guest Safety
8. Dietary/Allergy Programs
9. As needed expected to provide programming and maintenance support to other departments
10. This is not a complete list; other duties may be assigned as needed

**Qualifications and Education Requirements**

- Foundation in Christian Beliefs
- 1-2 years' experience relevant to work within a Kitchen

**Preferred Skills**

- Cooking for large groups
- Food Prep
- Food Allergies

**Additional Notes**

This position reports to the Catering Manager and is key to the success of the Culinary services provided at Camp to all groups

**REVIEWED BY:** Camp Director

**DATE:** 10/1/2024

**Last updated by:** 10/1/2024